

# Countywide Personnel Meeting AGENDA

Marin County Office of Education  
 Thursday, May 26, 2016  
 Board Room, 8:30 a.m. – 10:30 a.m.

<ul style="list-style-type: none"> <li>• <b>Introductions</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Administrative Induction Update (8:35-8:50)</b></li> </ul>	<b>ANNA MOORE</b> <b>Discussion</b>
<ul style="list-style-type: none"> <li>• <b>Induction (8:50-9:00)</b> <ul style="list-style-type: none"> <li>• New Hire Paperwork with Teacher Induction</li> <li>• Substitute Teacher Training</li> </ul> </li> </ul>	<b>BETH KRADEPOHL</b> <b>Discussion</b>
<ul style="list-style-type: none"> <li>• <b>Business (9:00-9:10)</b></li> </ul>	<b>KATE LANE</b> <b>Discussion/Handout</b>
<ul style="list-style-type: none"> <li>• <b>IS (9:10-9:15)</b> <ul style="list-style-type: none"> <li>• Tips on detecting fraudulent "phishing" emails: <a href="http://tinyurl.com/howcgs2">http://tinyurl.com/howcgs2</a></li> </ul> </li> </ul>	<b>DANE LANCASTER/          TRACEE EDMUNDS</b> <b>Discussion</b>
<ul style="list-style-type: none"> <li>• <b>Job Faire Debrief 2015-16</b> <ul style="list-style-type: none"> <li>• Looking towards 2016-17</li> <li>• Classified? Summer?</li> <li>• Certificated – Spring 2017 – Book now Saturday, March 18<sup>th</sup>, 25<sup>th</sup> or April 1<sup>st</sup></li> </ul> </li> </ul>	<b>TRACEE EDMUNDS</b> <b>Discussion</b>
<ul style="list-style-type: none"> <li>• <b>Revised Pay Hold Process</b></li> </ul>	<b>TRACEE EDMUNDS</b> <b>Discussion/Handouts</b>
<ul style="list-style-type: none"> <li>• <b>Highly Qualified Teacher</b></li> </ul>	<b>TRACEE EDMUNDS</b> <b>Discussion</b>
<ul style="list-style-type: none"> <li>• <b>CALSTRs: 180 Day Way Period Retiree Exemption</b></li> </ul>	<b>TRACEE EDMUNDS</b> <b>Discussion/Handouts</b>
<ul style="list-style-type: none"> <li>• <b>Roundtable</b> <ul style="list-style-type: none"> <li>• Independent Contractor vs. Employee (Tracee Edmunds/Marci Trahan)</li> <li>• Overtime Regulations (Tracee Edmunds/Marci Trahan)</li> <li>• Employment Authorization Documents (Lisa Pyron/Sarah Hornstein-Ross)</li> <li>• Minimum Wage (Tracee Edmunds)</li> <li>• HR Calendars: Best practices for district and interest in participating in a sub committee</li> </ul> </li> </ul>	<b>ALL</b>
<ul style="list-style-type: none"> <li>• <b>Credentials Information/Reminders</b> <ul style="list-style-type: none"> <li>• Statutory Leave (TPSL)</li> <li>• Proposed changes to Emergency 30-Day Substitute Teaching Permit</li> </ul> </li> </ul>	<b>DEANNE CARTER</b> <b>Discussion/Handouts</b>
<ul style="list-style-type: none"> <li>• <b>Countywide Substitute Status</b> <ul style="list-style-type: none"> <li>• Current Registered Substitutes: 633 with 3 in the pipeline</li> <li>• Monday meetings for prospective substitute teachers</li> </ul> </li> </ul>	<b>DEANNE CARTER</b> <b>Discussion/Handouts</b>

<ul style="list-style-type: none"><li>• 2016-17 Substitute Registration</li></ul>	
<ul style="list-style-type: none"><li>• <b>Next meeting</b><ul style="list-style-type: none"><li>• 2016-17 Proposed Meeting Dates</li></ul></li></ul>	<b>ALL</b>